

**Northfield Village Caucus  
July 21, 2016, 7pm**

**Caucus Members Attending**

1. Jonathan Don
2. Patrick McCarthy
3. Keith Reed
4. David Detlefsen
5. Kathy Eastbrooke
6. Ken Bley
7. Pete Rolwes
8. Tom Bolling
9. Cricket Trutter
10. Ericka Foster
11. Frank Charhut

**New Caucus Members Attending**

12. Art Silverman
13. John Howard

**Guest**

Terry Dason, Exec. Director, Winnetka-Northfield Chamber of Commerce

Call to order 7:04 pm

**1. Approval of Agenda**

Motion: Patrick McCarthy  
Second: Kathy Eastbrooke

Vote: Approved by voice, no dissents

**2. Approval of April 2016 Minutes**

Motion: Patrick McCarthy  
Second: Thomas Bolling  
Vote: Approved by voice, no dissents.

**3. Winnetka-Northfield Chamber of Commerce**

Terry Dason, Executive Director

Terry has a background as a former shop owner so she understands the issues facing small business owners.

The Winnetka and Northfield Chambers were combined in 2011. Winnetka in 2011 had 200 members and Northfield had 80 members. The combined Chamber now has 350 members.

They have a mission to do local events to showcase new and existing businesses. Terry highlighted the five signature events held each year.

Skokie/Wilmette/Kenilworth combined golf out coming up.

The Chamber operates with a “small but mighty” staff of Terry fulltime and two part-time staffers.

Terry noted that the Chamber would miss Fred Gougler as he leaves his role as Village President.

#### **4. Treasurer’s Report – Frank Charhut**

Frank presented the bank report and noted there are no changes (no additions and no charges). The checking account balance is still \$1,613.66.

#### **5. Membership Committee Report – Keith Reed**

Presented John Howard and Art Silverman as candidates for the Caucus and provided biographies for both candidates.

#### **6. Nominating Committee Report – Frank Charhut**

The Committee has contacted over 60 people. They will follow up with each interested prospect to try to get completed application forms that are required for evaluation.

Applications will close on August 26.

Caucus members must be present for all 3 days of interviews to participate in voting.

Kathy noted that it would be useful to know the expertise of remaining and departing board members so that we can evaluate potential candidates as part of that body.

#### **7. 2017 Community Survey/Fundraising**

Jon noted that we should look at the survey as an important Caucus activity after the candidate interviews are completed.

Kathy noted that we should consider what is important for the survey and not to just do a survey to “do a survey”.

Ericka asked for samples of previous surveys.

#### **8. Meeting Reports – Northfield Organizations**

Discussion of other meetings attended by members of the Caucus:

## **Village Zoning**

There is some interest in the old AT&T Building.

There are proposed changes to Village zoning which will be discussed during next Village meeting.

## **Northfield Now**

Jon has been attending meetings. Northfield Now is considering some festivals and organized activities that would promote Northfield businesses.

## **Library Caucus**

David Detlefsen presented information regarding remodeling, staff, circulation, recent library events, and Board of Directors elections (4 seats are vacant this year and one must be filled by a Northfield resident to maintain the required 2 seats for Northfield).

## **9. New Business**

Cricket suggested that the Mosquito Abatement facility could be a potential meeting site.

Vote on new members

John Howard as new member of Village of Northfield Caucus

Motion: Patrick McCarthy

Second: David Detlefsen

Vote: Approved by voice, no dissents.

Art Silverman as new member of Village of Northfield Caucus

Motion: Patrick McCarthy

Second: Kathy Eastbrooke

Vote: Approved by voice, no dissents.

## **10. Adjournment**

Motion: Patrick McCarthy

Second: Cricket Trutter

Vote: Approved by voice, no dissents

Next Meetings:

Caucus Candidate Interviews: September 7-9 (3 days) at the Clarkson Park Lodge (first two nights) then Library (last night).

General Meeting: Thursday, October 13 – Biennial Meeting at Village Hall

Respectfully submitted,

Patrick McCarthy, Northfield Caucus Secretary