

## **MINUTES FROM NORTHFIELD VILLAGE CAUCUS MEETING (6/29/2022)**

The in-person meeting was called to order at the Community Center at 7:04 PM by Chair David Woodyatt and the following current Caucus members were present: David Woodyatt, Larry Russel, Mark Gantner, Mike Cohen, Keith Reed, Ericka Foster, Al Chircop and Beverly Smith and guests Charles Orth, Nancy Blake and Marianne Meschbach.

### **CAUCUS BUSINESS**

Approval of October 26, 2021 Minutes: Moved by Larry and Mark seconded. All in favor. None opposed.

Treasurer's Report (Mark Gantner): Previous balance of \$1,082.86 and coming through this year with \$937.86 after payments for post office box and late fees

Oversight Committee Report (Michael Cohen): Dispensary unanimously approved. There was a presentation for 790 and 778 Frontage Road for an assisted living center. Board indicated that they did not think it was the right location. It is the Guitar Center location. They have gotten direction from Village Board that it is not the right location. Village also discussed budget surplus and remodeled conference room. In May there was discussion about the firetruck we are borrowing truck from Glenview. The Fire Chief's recommendation was to continue relationship. There was a discussion regarding outdoor dining. There is a concern that Northfield makes it more difficult to have outdoor dining. They are working on fees and safety issues to help improve the outdoor dining in Northfield.

Membership Report: There are two potential new members, Nancy Blake (lived in Northfield for 12 years. Been involved in committees in different villages. Lives in 37th precinct. Nancy lives on Wagner. Nancy is involved in Real Estate and is involved in how a village should look. She has been to Board meetings regarding the condo development and the cannabis dispensary. Marianne Meschbach lives on Wagner and has lived in NF for 28 years. Marianne is a chiropractor and deals insurance coverage. Lives in 37th precinct. Marianne has been to many meetings because she received a special use permit.

These individuals will need to attend the September meeting and will be voted on afterwards.

Dennis Smith is resigning from the Caucus because he moved to Northbrook.

The next Caucus meeting will be late September or early October. The following meeting will be in late January. The main function of that January meeting will be to elect new officers.

Timetable for the April 2023 Election: Al reviewed the proposed changes of the Northfield Caucus bylaws at Article III Section 1 and Article V Section 2. Al moved to approve the changes. Keith seconded. All in favor. None opposed. Caucus bylaws will be noted as amended June 29, 2022. The current three trustees for reelection have indicated they all intend to run for reelection. We are aiming to have five or seven applicants for the three village trustee positions. We should assume that there may be candidates independently running. December 19 is the closing date for the submission of candidacy. The state has not announced their election dates yet, they usually will do so by now but have not. Based on prior years, Al has estimated the following schedule:

### **Proposed Caucus Nominating Committee Scheduling Dates:**

Election Date:	April 4, 2023 (not announced or confirmed by State Board of Elections)
Candidate Filing Window:	December 12 – 19, 2022 (not announced or confirmed by Village)
Petition Gathering Window:	November 14, 2022 (not announced or confirmed by Village)
Biennial Town Meeting:	November 17, 2022 (need to book a venue)
Notice of Meeting Sent:	October 24, 2022 (under proposed changes must be 15 days before Biennial meeting)
Slating Interviews:	Wednesday – Friday October 19, 20, 21 (need to book a venue)
Caucus Application Deadline:	October 10, 2022
Caucus Provides Public Notice:	August 1, 2022

### **Proposed Meetings of the Nominating Committee**

Monday, October 17, 2022

Monday, October 10, 2022

Monday, September 19, 2022

Monday, August 22, 2022

Monday, July 25, 2022

Monday, July 12, 2022

The nominating committee from last cycle will remain the same group. Al, Ericka, Keith, Mark and David.

David will identify a venue for the slating interviews. Al will work on getting the venue for the biennial meeting.

Update on a Possible Community Survey: David summarized the history that we have been discussing the Caucus' obligation to do a community survey and the challenges of doing so including financial and communication challenges. David discussed coordinating with the Northfield Living publication. Larry Russel discussed the mechanics of a survey.

1. There is a clear basis for doing a survey
2. It is important to have a strategy before you generate questions.
  - a. Are we trying to measure how well the village is doing
  - b. Are we trying to have the dept heads ask questions
3. Need to determine how to execute
  - a. Electronic platforms – Survey Monkey
  - b. Paper – expensive but overcomes the challenges for those who we don't have email or access electronic
  - c. Email

4. Preparation
5. Approval – identify who approves
6. How and when do we make the final decision to do a survey.

Al discussed that the Caucus' role is to guide the Village based on the platform and our ability to determine the platform is updated via the survey. The platform is the basis for evaluating candidates. We discussed mechanisms for the obtaining contact information including publications, village newsletter, homeowners' associations and social media.

We need to identify individuals for the committee: Larry, Bev, Ericka, David and David will request additional participants via email.

Someone will reach out to Winnetka Caucus to get additional information on contact information.

Meeting adjourned at 8:45 pm. Michael moved Larry seconded

Minutes prepared by Caucus Secretary, Ericka K. Foster